

Name: _____ Date: _____ Period: _____

Sexist/Nonsexist Language

As part of communicating that an organization is truly committed to supporting a highly qualified and diverse workforce, managers should take every opportunity to demonstrate the use of nonsexist language.

1. Try to identify a nonsexist word to use in place of each of the following words that may carry a sexist connotation:

- a. Man-hours _____
- b. Watchman _____
- c. Girl Friday _____
- d. Repairman _____
- e. Layout man _____
- f. Man-made _____
- g. Salesman _____
- h. Spokesman _____
- i. Foreman _____
- j. Draftsman _____
- k. Policeman _____
- l. Freshman _____

2. List additional words or terms that you think might carry a sexist connotation. See if you can come up with a minimum of 3 and then come up with a nonsexist version:

- a. _____
- b. _____
- c. _____